

MINUTES

Parking & Traffic Committee Meeting August 15, 2019

Members present: Mark Bednar, Chairman
Danny Zimmern, Kevin Lehman, Clay Roesch,
Lissa Dees, Executive Director

Call to order: The meeting was called to order by Chairman Bednar at 4:30 p.m.

- a) Mrs. Dees confirmed the meeting was properly noticed.
- b) Proposed meeting agenda was approved unanimously.
- c) Approval of minutes of the June 13, 2019, and July 11, 2019, meetings were approved unanimously.

Ongoing Business:

- a) JSG spalling repair
 1. Quote to repair spalling is \$42,400. Estimate to repair joints for the roof is \$69,750 and for the second floor \$32,400, for a total of 144,550.
 2. Staff recommendation is to repair the roof first, then the second floor, then the spalling, with a projected time for completion of 12 months.
 3. Mr. Roesch moved that we proceed with the repairs and borrow the money from the bank holding our CDs. Seconded by Mr. Zimmern for discussion.
 4. Mrs. Dees pointed out that Item 50-16 in the budget, Facility Repair & Maintenance, has excess funds that could be partnered with the \$50,000 CD to begin the repairs.
 5. Motion made by Mr. Roesch to borrow \$150,000 to pay for the repairs carried 3-1 with Mr. Lehman dissenting.
 6. Mr. Roesch amended his motion to borrow the money and establish the terms of the loan to be brought back for board approval. Seconded by Mr. Zimmern and carried 3-1 with Mr. Lehman dissenting.
- b) Three additional pay stations were installed and is complete.
- c) Escambia County Garage – To be placed on the September council agenda.
- d) Citation collection letter legal changes – Mr. Stebbins has ensured that we have the correct language to serve as the collection agency for the PPD and for the airport.
- e) City Signs
 1. Mr. Lehman made a motion to approve for the executive director to replace critical signs up to \$1,000. Seconded by Mr. Zimmern and carried unanimously.
- f) Consultant support
 1. Mrs. Dees explained once again her reasons for needing the advice and assistance of a consultant, specifically Mr. Greg Darden. Mr. Darden spoke briefly to the committee members.
 2. Mr. Zimmern made a motion to allow Mrs. Dees the authority to hire the consultant she deems most appropriate at a monthly rate of \$1,500 for 12 months.

Mr. Zimmern pointed out in his motion that the money has been budgeted for this expenditure.

3. The motion carried 3-1 with Mr. Lehman dissenting.

New Business

a) Baylen Street restriping

1. The area behind the courthouse has been zoned for safety reasons and designated to the courthouse, so restriping is not an option.
2. The next block north can be restriped, creating two additional parking spaces on Baylen Street.

Financial Report

- a) July financials – approved unanimously.

Public Comment

None.

Adjournment:

The meeting was adjourned at 5:40 p.m.